

Airline Transport Professionals
1555 The Greens Way
Jacksonville Beach, FL 32250

11/27/2013

Dear Designated Pilot Examiners,

The FAA has increased surveying of applicants who take practical tests with DPEs. Be aware that an applicant may get a call from the FAA office to seek feedback on the applicant's experience on a practical test.

This recent change is visible in FAA Order 8900. V13 Ch.6 508.A.2.. The specific new language indicates that FSDO staff shall seek feedback from applicants who have already completed tests, with guidance language asking the staff to:

"Conduct interviews of recently certificated pilots. These interviews are to ensure the examiner is properly following the PTS when the FAA is not in attendance. Inform interviewees that the questions are to evaluate the testing procedure and not a reexamination of their certificate. Conduct a sufficient number of interviews (at least five randomly selected airmen or 50 percent of the airmen newly certificated by the designee over the past 12 months, whichever is fewer), to provide confidence that the designee is properly conducting the test."

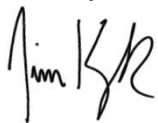
The FAA provides the FSDO staff with some sample questions, but each particular FSDO has the option to choose questions that may be applicable to specific tests or regional considerations. Survey questions may include:

- Length of Practical – Oral and Flight Portion
- Whether instruction occurred during the Practical
- Whether second attempts to demonstrate satisfactory performance were granted
- Whether a written Plan of Action was followed
- Demonstration of all required items on the Practical

Attached is a sample form that can be used to ensure students are informed about the kinds of questions that they will be asked in the survey, and how you, as the Examiner, are properly complying. ATP recommends that examiners have students sign the form after each checkride and that the examiner keep this form in their records in the event that questions arise as to the conduct of the practical test. In the past, there has been confusion from applicants due to memory gaps, or a misunderstanding of the Practical Test Standards process. Now more than ever, Examiners need to ensure applicants understand that proper Practical Standards procedures are being complied with, as mandated by the FAA. Increased understanding and communication will protect certificated applicants and your DPE privileges in the future.

Thank you for your attention and time, and invite you to contact me with any questions or concerns.

Sincerely,



Jim Koziarski
Vice President

PRACTICAL TEST STANDARDS COMPLIANCE

Date: _____ FTN: _____

PRINT APPLICANT FTN

This document attests to the fact that I, _____,

PRINT APPLICANT FULL NAME

received a complete Practical Test pertaining to the _____

TYPE OF CHECKRIDE

from _____.

PRINT EXAMINER NAME

I ACKNOWLEDGE THAT:

(initial)

_____ The Practical Test was conducted in accordance with the Practical Test Standards.

_____ The Practical Test Standards were fully explained to me before the test.

_____ The examiner used a written plan of action for the Practical Test.

_____ The examiner evaluated the Special Emphasis Areas of the PTS.

_____ All required tasks were fully tested in accordance with the Standards.

_____ In accordance with the Standards, no second attempts to meet Standards were given.

_____ In accordance with the Standards, no instruction was given during the Practical Test.

_____ The duration of the oral and flight portion of the Practical Test was sufficient to cover all required items in the Practical Test Standards.

I acknowledge that the above information is true and correct.

X _____